



“Look carefully then how you walk, not as unwise but as wise, making the best use of the time, because the days are evil. Therefore do not be foolish, but understand what the will of the Lord is.”

Ephesians 5: 15-17

Principles:

- Time is a gift. How we use it will have both short and long- term effects
- To be most productive, time must be budgeted just like money. Determine what is “fixed” (what we must do) and what is “discretionary” (what we would like to do).

Realities:

- Unseized time flows toward your weakness: prioritize your strengths and delegate as many tasks falling in your weaknesses as you can.
- Unseized time comes under the influence of dominant people in your world: command your own time before it gets siphoned off by others.
- Unseized time surrenders to the demands of all emergencies: the tyranny of the urgent will always win out.

Recapturing

- Know your own rhythms of maximum effectiveness and work your schedules around them as much as possible.
- Establish good criteria for choosing how to use your time and stay true to them in planning.
- Keep control of it by budgeting far in advance (at least 8 weeks out).

“For the Son of Man came to seek and to save the lost.” Luke 19:10

Model your life after His.